



ERASMUS+

TRAINING COURSES FOR EDUCATION STAFF

CATALOGUE 2018/19



INNOVATIVE AND PRACTICE-DRIVEN TRAINING COURSES FOR TEACHERS AND EDUCATION STAFF

DISCOVER OUR VAST SELECTION OF TRAINING COURSES TAILORED FOR TEACHERS, TRAINERS, HEADMASTERS AND OTHER STAFF OF EDUCATION ORGANIZATIONS AND GRAB THE OPPORTUNITY TO RECEIVE A ERASMUS+ GRANT COVERING ALL THE COSTS INCLUDING TRAVEL, BOARD AND LODGING AND COURSE FEE



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INTRODUCTION TO THE CATALOGUE

Our courses are tailored to meet the needs of school, university and adult education staff both teaching and non-teaching staff. That's because our courses addresses both specific professional needs as well as the development of soft skills and transversal competencies and challenges. Every year we introduce new courses based on innovative education trends and participants' feedback. In 2018-19 we offer 22 different courses about ICT and new technologies, inclusion and special needs, intercultural learning and diversity, innovative teaching methods and soft skills.

We always personalize the working methods and the training programme based on the participants thus ensuring that the competences learned are relevant and applicable to real contexts. Our courses are **highly pragmatic and interactive** with innovative and practice-driven content, offering the opportunity to develop new skills together with fellow European education staff. Our methodology is based upon experiential training, group activities, cooperative learning, simulation and best practices' exchange and we make extensive use of real example, case studies and visits to local schools.

We organize our courses in 3 beautiful locations (Bologna and

Palermo in Italy, Tenerife in Spain) and with nearly 50 sessions we cover almost every week of the year. Please consider that for groups of at least 6-8 participants we can organize a **personalized session** in the language, topic, location and that suit you the best.

We put a special emphasis on the **social and cultural dimension** of our courses. We are in love with our culture and we're glad to offer foreigners the opportunity to get a taste of it. Beside the training activities, for the participants interested to discover our artistic heritage and traditions, we organize cultural and recreational activities. Upon request, we organize guided tours to some of the most beautiful Italian cities (Florence, Venice, Milan, Cefalù...).

Our training courses are designed to be eligible and **100% funded by the Erasmus+** programme and offer high quality at a reasonable cost. Teachers, trainers, headmasters and any other staff of education organizations are eligible to receive an Erasmus+ grant covering all the costs including travel, board and lodging and course fee.



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THE INSTITUTE FOR TRAINING, EMPLOYABILITY AND MOBILE LEARNING

The Institute for Training, Employability and Mobile learning (IFOM) is a training centre that holds far-reaching experience in designing and implementing international training courses and learning mobility projects for teachers, education staff and students with the support of European programmes, especially Erasmus+ and PoWer having implemented over 150 Erasmus+ projects.

IFOM offers a range of **innovative and practice-driven training courses** as well as job-shadowing and study visits for teachers, trainers, headmasters and other education staff in order to support them to improve their competences and the quality of education provided by acquiring transversal skills and specific knowledge on innovative teaching methods and practices. At the same time IFOM organises national and transnational work-based experiences for students, graduates, apprentices and unemployed people.

IFOM works closely with schools, teachers and students at regional and national level. Some IFOM trainers are **working as well as teachers in local schools** and are organising specific

project-based and non formal activities for the students as such they can bring to the course concrete and real-life classroom experiences based on their practice.

IFOM is member and participates in **eTwinning** particularly in the European Corner and notably using the teachers' corner to find teaching resources about European Union and European best practices. IFOM uses eTwinning as well to network with fellow teachers and schools, both at Italian and European level and to find interesting events, projects and partners.

IFOM participates as stakeholder in **several international networks**, in particular of the Digital Skills and Jobs Coalition a multi-stakeholder partnership launched by the European Commission to help meet the high demand for digital skills in Europe and modernise education across the EU and harness digital technologies for learning. IFOM is member as well of the European Alliance for Apprenticeships, a European Commission network that aims to promote work-based learning schemes and initiatives across Europe.



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OUR APPROACH AND KEY VALUES

Flexibility - Having a long-standing experience in delivering teacher training courses we know how much flexibility is appreciated and we make our best to tailor the programme as well as the practical arrangement.

Application support - We support our Erasmus+ partners in every steps of the project and in particular during the application stage providing tips as well as the learning outcomes and daily schedules of our courses.

Dissemination - Thanks to our international activity and social media presence we have a strong dissemination and visibility capacity and we provide participants with photos and a summary video of each course.

Erasmus+ added value - As partner, IFOM brings a strong added value to an Erasmus+ project thanks to: its experience, its international presence (eTwinning, SEG, EPALE...), its involvement as stakeholder in EC initiatives and networks and its dissemination and visibility capacity.

Certification - We support our participants in the certification and validation of the learning outcomes with specific focus on EU instruments such as the Europass mobility certificate, the staff mobility/learning agreement and the quality commitment.

Passion and commitment - We shine when it comes about commitment, passion and care. We believe in our work and we love to welcome, train and meet with teachers and education staff.

Multilanguage - Our team is composed of experts from all over Europe that speak fluently over 10 languages, able to organize ad-hoc sessions in 10 different language and to support the participants from every point of view including the linguistic one.

Our contacts - Feel welcome to contact us by phone at +393808698725, by whatsapp at +393284597057 or by mail at staff@ifom.info.



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FEEL CARED FOR, FEEL LIKE AT HOME

We shine when it comes about commitment, passion and care. We've been abroad in training courses and we know what teachers need to feel cared for. We're proud that our participants feel at home during our courses and we undertake to make them feel comfortable and to cater for their personal, practical and educational needs. We support our partners in every step from application, to preparation, to monitoring and evaluation, to organization of practical arrangements and collection of all final documentation.

We tailor our training courses to both our participants learning and personal needs. In addition to delivering the training, to ease and enhance your participation at our training courses we can take care of all the practical arrangements. We provide board and lodging in the same hotel in which we organize the training thus ensuring the best comfort and coziness as well as effective time management. With our all-inclusive format all accommodation, meals, local transport during the courses as well as cultural programme are provided by us and are fully covered by the [Erasmus+ funding](#). In this way participants just need to organise their

travel and can rely on us for all the others practical arrangements.

Above all we love our work and we enjoy being with teachers and education staff. You'll see it, you'll feel it.



WHAT PAST PARTICIPANTS SAY

"As it says in the info about this course, it truly is tailored to individual needs of the participants. It is hands on and very interactive with aim of learning the basic use of introduced apps & programs."

- **Marija Svircic, Croatia**

"The ICT training in Bologna have been a wonderful experience. All the trainers very extremely knowledgeable and helpful. I've been take care of in every possible way"

- **Karin Vedvik, Norway**

"The course was really practical. It was well structured and in that way met demanding expectation that adults have when learning. I'm looking forward to my presentation at home about the course."

- **Anney Þórunn Þorvaldsdóttir, Iceland**

"It was fantastic. It was beyond my expectations. It gave me tools to improve my teaching skills that will help motivate my students."

- **Sonia Ferreira, Portugal**

"Being a teacher for nearly thirty years and having attended all sorts of courses, training courses and lectures, this is probably the only one I wish all my colleagues could attend, both for the themes and the proficiency which was delivered."

- **Maria Isabel Vieira Rodrigues, Portugal**

"I highly recommend this training institution . The training is focused, very well on participants plus the content meets the needs of the members."

- **Deborah Ryan, Ireland**

"Perfect trainer and a very valuable training. I've learnt a lot especially about myself and I hope it will improve my comfort of life, personal and professional."

- **Natasza Tchòrz, Poland**

"Great opportunity to increase our everyday knowledge. Do not hesitate to sign in. Language is not a problem."

- **Alexandra Gonçalves, Portugal**



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INTEGRATING ICT AND NEW TECHNOLOGIES INTO TEACHING AND EDUCATION

2018-19 PLANNED SESSIONS

Bologna

25/02/2018 – 03/03/2018
17/06/2018 – 23/06/2018
07/10/2018 – 13/10/2018
17/02/2019 – 23/02/2019

Palermo

22/07/2018 – 28/07/2018
01/09/2019 – 07/09/2019

Tenerife

04/11/2018 – 10/11/2018
13/10/2019 – 19/10/2019

INTEGRATING ICT AND NEW TECHNOLOGIES INTO TEACHING AND EDUCATION

OVERVIEW AND MAIN OBJECTIVES

Nowadays there is a growing trend towards integrating information and Communications Technology (ICT) into teaching and training. New technologies offers to education staff a wide new range of possibilities and tools, but not without challenges. ICT can be a muddy environment and approaching it without a proper guidance and a practical training can be a time-consuming task. Taking part in this course teachers, trainers and education managers will gain a outlook on best practices and concrete ways to use ICT to empower education. Through an hands-on approach and learning-by-doing methodology participants will develop ICT skills that they'll be able use in the classroom.

This structured course allows participants to improve their ICT skills in a practical and concrete way together with other participants and trainers throughout all Europe. The course has a flexible approach in order to adapt the learning outcomes to the particular needs and ICT profile of the participants.

Thanks to this course the participants will:

- Get an overview of the most important new technologies and of the growing trend of integrating ICT into education;
- Learn how to easily design a website or a blog;
- Learn how to use collaborative and cloud computing apps;
- Learn how to create multimedia content and use social media for educational purposes;
- Learn the basic concepts of creating an e-learning platform;
- Learn how to use ICT tools to make education more engaging, motivating and innovative;
- Get a new perspective on ICT tools and learn best practices to integrate them into teaching and training;
- Exchange best practices with fellow European teachers.

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MAKING THE MOST OF NEW TECHNOLOGIES AND SOCIAL MEDIA IN THE CLASSROOM

2018-19 PLANNED SESSIONS

Bologna

17/06/2018 – 23/06/2018

17/02/2019 – 23/02/2019

14/07/2019 – 20/07/2019

Tenerife

04/11/2018 – 10/11/2018

13/10/2019 – 19/10/2019

USING NEW TECHNOLOGIES AND SOCIAL MEDIA IN THE CLASSROOM

OVERVIEW AND MAIN OBJECTIVES

Nowadays - either we like or not - social media are playing an important role in our society. Social networks offer to education a wide new range of possibilities and tools, but not without challenges. New technologies can be a muddy environment and approaching it without a proper guidance and a practical training can be a time-consuming task. Taking part in this course teachers, trainers and education managers will gain an outlook on best practices and concrete ways of using social media to empower and support education. Through a hands-on approach and learning-by-doing methodology participants will develop concrete competences on how to integrate social networks into teaching and training.

This structured course allows participants to improve their ICT skills in a practical and concrete way together with other participants and trainers throughout all Europe thus gaining as well a broader understanding of education in Europe and exchanging best practices and experiences.

The course has a flexible approach in order to adapt the learning outcomes to the particular needs and ICT profile of the participants.

Thanks to this course the participants will:

- Get acquainted with the most relevant social networks (Facebook, Twitter, LinkedIn, Pinterest, Instagram, YouTube...) and how they can be integrated into education and learning;
- Learn how to design a learning community on Facebook;
- Learn how to use Twitter as a content curator;
- Learn how to design an education board with Pinterest;
- Learn how to easily create a video and post it on YouTube;
- Exchange best practices and share experiences with participants and staff coming throughout Europe.

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LEARN HOW TO CREATE AN E-LEARNING PLATFORM AND A WEBSITE IN 1 WEEK

2018-19 PLANNED SESSIONS

Bologna

25/02/2018 – 03/03/2018
07/10/2018 – 13/10/2018
14/07/2019 – 20/07/2019

Palermo

22/07/2018 – 28/07/2018
01/09/2019 – 07/09/2019

Tenerife

04/11/2018 – 10/11/2018

HOW TO CREATE AN E-LEARNING PLATFORM AND A WEBSITE IN ONE WEEK

OVERVIEW AND MAIN OBJECTIVES

Nowadays there is a growing trend towards integrating ICT into teaching and training. There are a number of e-learning and web design tools that offer educators great opportunities but not without challenges. Platforms like Moodle, Edmodo, Weebly, etc., can be a muddy environment and approaching them without a proper guidance can be a time-consuming task. Taking part in this course teachers, trainers and education managers will learn how to create a website and an e-learning platform for educational purposes. Through a hands-on approach and learning-by-doing methodology participants will create their first e-learning platform and website during the training.

This course will guide participants through the basic steps of developing a website and integrating Moodle or Edmodo in their educational pathways. By the end of the training each participant will create by his/her own a website and an e-learning space.

Thanks to this course the participants will:

- Learn how to easily create an engaging website with Weebly, Wix or Wordpress;
- Learn how to use Moodle or Edmodo to create an e-learning site;
- Learn how to give to education an extra dimension and how to boost learners' motivation through using new technologies;
- Learn how to deliver blended courses and combine face-to-face education with virtual learning;
- Improve their ICT skills and their knowledge about e-learning and blended learning;
- Exchange best practices and share experiences with participants and staff coming throughout Europe.

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INTERCULTURAL LEARNING AND CULTURAL DIVERSITY IN THE CLASSROOM

2018-19 PLANNED SESSIONS

Bologna

22/04/2018 – 28/04/2018

24/06/2018 – 30/06/2018

16/09/2018 – 22/09/2018

09/12/2018 – 15/12/2018

10/02/2019 – 16/02/2019

12/05/2019 – 18/05/2019

15/09/2019 – 21/09/2019

08/12/2019 – 14/12/2019

DIVERSITY AND INTERCULTURAL LEARNING IN THE CLASSROOM

OVERVIEW AND MAIN OBJECTIVES

Europe has always had an important role in global economy, politics and history. Today, Europe is not only a geographical location but also conglomeration of the different institutions, cultures and languages that comprise the European Union. In recent years, Europe has had to face a series of obstacles and changes due to the economic crisis, immigration and internal migratory tendencies, Euroscepticism and major events such as Brexit. Young Europeans, looking ahead to an uncertain future, are leaving Europe in search of new opportunities beyond the European sphere, at the same time as millions of families and individuals are entering Europe's borders fleeing situations of conflict, in search of a brighter future.

European educational systems have confronted numerous difficulties in responding to the needs of a society in continual transformation, and confronting a new generation of young people that is increasingly more multicultural, technologically inclined and influenced by the effects of globalization.

Thanks to this course, the participants will:

- Confront head-on stereotypes and personal prejudices, while developing their cultural sensibilities;
- Identify mechanisms of oppression inherent in public institutions, and how this affects classroom dynamics;
- Explore different points of view through the participation of simulation exercises and storytelling;
- Learn new approaches to education that can be applied to culturally diverse classrooms;
- Know more about teachers' role in the integration process of immigrant or foreign children;
- Exchange good practices and discuss challenges with fellow colleagues and the course trainers.

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PREVENTING AND TACKLING EARLY SCHOOL LEAVING

2018-19 PLANNED SESSIONS

Bologna

17/02/2019 – 23/02/2019

24/02/2019 – 02/03/2019

24/11/2019 – 30/11/2019



PREVENTING AND TACKLING EARLY SCHOOL LEAVING

OVERVIEW AND MAIN OBJECTIVES

Early School Leaving (ESL) is directly connected to unemployment, social exclusion and poverty. Personal or family problems, learning difficulties, a difficult socio-economic situation are all factors that influence students to drop-out from school prematurely together with the pedagogic methods, the school climate and governance and the relationship teacher-pupil. Today is more than important to work on these factors to prevent ESL.

Since there is not a single reason for early school leaving, there are no easy answers and an holistic approach is needed. During the course the participants will learn to identify the causes of ESL and the different approaches to put in place to tackle it.

Policies to reduce early school leaving must address a range of triggers and combine education and social policy, youth work and health related aspects such as drug use or mental and emotional problems. This course aims to provide teachers, headmasters and education staff with knowledge, tools and methods to prevent and tackle Early School Leaving.

Thanks to this course, the participants will:

- Understand the causes and effects of ESL as well as the relevant European trends;
- Get acquainted with the key elements and growing trends related to ICT and project-based learning;
- Learn how to engage students and motivate them through interactive and participatory pedagogic methods;
- Learn how to lead and deliver experiential workshops, simulation activities and digital projects to fight drop-outs;
- Learn how to involve parent and stakeholders to tackle ESL in a more effective way;
- Learn about stress dynamics and how to lead simple relaxation and visualization activities to ease students' anxiety.

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DIVERSITY IN THE CLASSROOM: TEACHING TOLERANCE AND OVERCOMING DISCRIMINATION

2018-19 PLANNED SESSIONS

Bologna

18/11/2018 – 24/11/2018

28/04/2019 – 04/05/2019

10/11/2019 – 16/11/2019

DIVERSITY IN THE CLASSROOM: TEACHING TOLERANCE AND ANTIDISCRIMINATION

OVERVIEW AND MAIN OBJECTIVES

The course “Diversity in the classroom” explores key challenges and strategies related to addressing diversity in the school environment and promoting tolerance. As teachers and education staff, we always aim for our student to be successful, to have the right knowledge, skills and attitudes to find their best place in the society we live in. Our modern society is extremely diversified as well as multicultural, as such, promoting diversity and tolerance in the classroom has become a crucial goal for teachers, school and adult education.

Building empathic and open-minded characters welcoming for diversity can make a real impact for learners and for the whole society. Participating in this course teachers and education staff will share and discuss challenges, best practices and strategies about promoting tolerance and acknowledging and celebrating diversity in the classroom.

Thanks to this course participants will:

- Get familiar with the key challenges and concerns in acknowledging and promoting diversity;
- Share and discuss concrete examples, ideas and tools to inspire and support teachers in their lesson planning;
- Learn how confront head-on stereotypes and personal prejudices, while developing cultural sensibilities and tolerance;
- Explore different points of view through the participation of simulation exercises and storytelling;
- Learn new teaching methods and tools that can be applied to promote diversity and tolerance in the classroom;
- Exchange good practices and discuss challenges with fellow teachers and the course trainers.

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SPECIAL NEEDS AND INCLUSIVE EDUCATION, THE ITALIAN EXPERIENCE OF OVERCOMING SEGREGATION

2018-19 PLANNED SESSIONS

Bologna

25/11/2018 – 01/12/2018

31/03/2019 – 06/04/2019

06/10/2019 – 12/10/2019

SPECIAL NEEDS AND INCLUSIVE EDUCATION, THE ITALIAN EXPERIENCE

OVERVIEW AND MAIN OBJECTIVES

“Inclusive education is not an optional extra; it is a basic necessity. We must put the most vulnerable at the heart of our actions to achieve a better life for all” said Androulla Vassiliou, European Commissioner for Education, Culture, Multilingualism and Youth. Statistics prove that students with learning disabilities in segregated schools catered for special education needs will be more likely to be earlier school drop-out or to have fewer opportunities when entering the job market.

Inclusion of students with special needs in mainstream schools is an important goal, and Italy has been a pioneer in this field and with only the 0,01% of students with special needs in segregated schools leads EU countries in inclusive education.

Participating in this course teachers and education staff will get to know and analyse the Italian model discussing strategies, working methods and approaches to fight the segregation of students with special needs and at include them in the mainstream education.

Thanks to this course participants will:

- Get to know the key principles, benefits and values of inclusive education;
- Learn about the Italian inclusive education model of overcoming segregation and including students with special needs in mainstream education;
- Get acquainted with ICT tools and platforms that support and ease the learning process of students with special needs;
- Get to know and discuss teaching strategies and practical activities to foster participation and enhance learning;
- Discover the power of peer-involvement and peer-education;
- Visit Italian schools and institutions active in the field of inclusive education and exchange good practices with Italian teachers .

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HOW TO STOP BULLYING AND CYBER BULLYING IN SCHOOLS

2018-19 PLANNED SESSIONS

Bologna

24/03/2019 – 30/03/2019

04/08/2019 – 10/08/2019

27/10/2019 – 02/11/2019

HOW TO STOP BULLYING AND CYBER BULLYING IN SCHOOLS

OVERVIEW AND MAIN OBJECTIVES

Bullying behaviors, whether virtual or face-to-face, have negative impacts not only on victims and survivors, but on bullies too. They leave scars that may never properly heal and will shape their life to come. Although the focus on the topic of bullying and cyber bullying is strong, people still asks themselves “Now, what are we really going to do about it?”.

In this course participants will reflect on the impacts that bullying and cyber bullying behaviors have and what are concrete steps that can be taken in order to not only stop, but also prevent to happen. This structured course aims increase participants’ awareness about the phenomenon, acquiring methods and tools to build a positive school and classroom environment and plan long-term strategies and policies to apply in order to prevent and reduce bullying and cyber bullying in schools. The general aim of this course is to foster excellence in education by equipping teachers and school managers with the needed knowledge and competences to effectively prevent all forms of bullying in education and school settings.

Thanks to this course the participants will:

- Acquire a greater understanding of the various forms of bullying and deeper knowledge about impacts, risk factors and long-term effects on victims and bullies;
- Get to know how to build a positive classroom environment and develop social and emotional learning;
- Learn how to develop and enforce a school policy plan on tackling and preventing bullying at school;
- Explore and discuss the fine line between legal and illegal behavior and how to identify bullying conducts;
- Exchange good practices and discuss challenges with fellow colleagues and the course trainers about how to reduce bullying in schools.

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INNOVATIVE TEACHING METHODS FOR TEACHERS, SCHOOL AND ADULT EDUCATION STAFF

2018-19 PLANNED SESSIONS

Bologna

09/09/2018 - 15/09/2018

20/01/2019 – 26/01/2019

11/08/2019 – 17/08/2019

INNOVATIVE TEACHING METHODS FOR SCHOOL AND ADULT EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Using innovative methods of teaching is a crucial skill for teachers and education staff. Scientific research has shown that innovative teaching methods and approaches can significantly enhance the student learning process. Innovating our teaching strategies is no easy feat. It can be scary because, just like our students, it places us out of our comfort zone in a position where we can fail. However, experimenting new methods and strategies we can improve student engagement and attainment and is a win-win for both students and teachers.

This course allows participants to get to know, experiment and practice the most relevant innovative teaching methods - such as Project-Based Learning, Non-Formal Education, Contextual Learning, Outdoor Education - discussing and sharing best practices and experience with fellow European teachers and education staff. The general aim of this course is to foster excellence and innovation in education by empowering and inspiring teachers to use innovative teaching methods.

Thanks to this course participants will:

- Get an overview of the trending innovative teaching methods and their benefits for the student learning process;
- Get acquainted with the key principles and components of Project-Based Learning;
- Learn how to design, prepare and deliver interactive Non-Formal Education learning activities;
- Learn how to use outdoor education for personal, social and relational development;
- Get acquainted with the key principle of Contextual Learning;
- Get acquainted and practice the most relevant new teaching methods and approaches in an international inspiring environment with the support of the course trainers.

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APPLYING NON-FORMAL EDUCATION IN SCHOOLS AND ADULT EDUCATION ORGANIZATIONS

2018-19 PLANNED SESSIONS

Bologna

29/04/2018 – 05/05/2018

01/07/2018 – 07/07/2018

16/09/2018 – 22/09/2018

27/01/2019 – 02/02/2019

05/05/2019 – 11/05/2019

29/09/2019 – 05/10/2019

Tenerife

11/11/2018 – 17/11/2018

NON-FORMAL EDUCATION IN SCHOOLS & ADULT EDUCATION ORGANIZATIONS OVERVIEW AND MAIN OBJECTIVES

Think beyond the brick-and-mortar walls of the traditional classroom when it comes to learning and preventing early school leaving. At European level there is a growing trend towards valuing non-formal and informal learning as well as a strong focus on embedding non-formal working methods in traditional education pathways. In this course you will discover the differences between each type of learning and the emerging trends for how to motivate challenging students, but above all you will practice and master concrete non-formal activities, working methods and tools that you'll be able to use the day after the course in your classroom.

This structured course aims to guide participants through the possibilities offered by the emerging trend of integrating non-formal working methods in formal education pathways and equip teachers and school managers with the needed knowledge to effectively apply non-formal working methods in school settings.

Thanks to this course the participants will:

- Develop a greater understanding of the differences between formal, non-formal and informal learning as well as the basic non-formal education principles;
- Learn more about the emerging trend of integrating non-formal working methods in formal education pathways;
- Practice and add to their know-how concrete non-formal activities, working methods and tools transferable into practice;
- Exchange best practices and share experiences with participants and staff coming throughout Europe;
- Network with individuals and organizations working in the education field in Europe through everyday cooperation and team-building activities.

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WHEN SCHOOL AND LABOUR MARKET MEET: DUAL EDUCATION AND WORK- BASED LEARNING

2018-19 PLANNED SESSIONS

Bologna

04/03/2018 – 10/03/2018

18/11/2018 – 24/11/2018

03/03/2019 – 09/03/2019

17/11/2019 – 23/11/2019



DUAL EDUCATION AND WORK-BASED LEARNING

OVERVIEW AND MAIN OBJECTIVES

In a world where unemployment strikes with skill mismatch, dual education can be a bridge over troubled waters. In both the Rethinking Education communication and the 2013 youth unemployment communication, the European Commission called on the Member States to step up their efforts in promoting work-based learning, including quality traineeships, apprenticeships and dual systems. Several European countries, among which Italy, implemented important reforms to support and foster work-based learning. Participants will get acquainted with the basic concepts and trends about dual education and will learn about concrete strategies and best practice to integrate work-based learning into education pathways. Participants will visit and network with schools and companies that are active in the field of work-based learning.

This course allows participants to improve their knowledge and competences related to work-based learning and dual education systems.

Thanks to this course the participants will:

- Understand the basic concepts of work-based learning and dual education systems;
- Acquire concrete knowledge about the implementation of dual education and the organization of work-based projects;
- Get acquainted with the funding possibilities offered by the Erasmus+ project to support work-based mobility projects;
- Meet teachers, company mentors, students and career counselors that have participated in the implementation of periods of work-based learning;
- Exchange good practices and discuss challenges with fellow colleagues and the course trainers;
- Visit and network with Italian schools and companies active in the field of work-based learning.

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TEACHING ENTREPRENEURSHIP AND LEADERSHIP AT SCHOOL

2018-19 PLANNED SESSIONS

Bologna

06/05/2018 – 12/05/2018

28/10/2018 – 03/11/2018

21/07/2019 – 27/07/2019

03/11/2019 – 09/11/2019

TEACHING ENTREPRENEURSHIP AND LEADERSHIP AT SCHOOL

OVERVIEW AND MAIN OBJECTIVES

Entrepreneurship is a dynamic process of vision, change, and creation towards the creation new ideas and creative solutions. Nowadays it's crucial to support learners to develop an entrepreneurial mindset as well as leadership skills and education can play a major role in this task. That explains the growing trend of teaching entrepreneurship, creative thinking and leadership at school. Taking part in this course the participants will understand the key elements and principles related to entrepreneurship and leadership education and will acquire concrete working methods, learning activities and didactic games that they will be able to integrate in their course and apply in the classroom.

This course aims to equip participants with the needed skills to deliver an entrepreneurship and/or leadership course in an high, vocational or adult school or to integrate some learning activities and approaches fostering entrepreneurial mindsets and assertiveness in their current courses.

Thanks to this course the participants will:

- Get acquainted with the key elements and growing trends related to entrepreneurship and leadership education;
- Learn how to use concrete learning activities and didactic games to support students to develop entrepreneurial mindsets and assertive attitudes;
- Learn how to engage students and motivate them to develop their entrepreneurship as well as their self-esteem;
- Learn how to lead and deliver experiential workshops, simulation activities and interactive projects to foster students entrepreneurial mindsets and leadership characters;
- Get to know case studies that could be used and integrated in a real course and exchange good practices and discuss challenges with fellow colleagues and the course trainers.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



CATALOGUE 2018/19
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INTRODUCING PROJECT BASED LEARNING IN THE CLASSROOM

2018-19 PLANNED SESSIONS

Bologna

29/04/2018 – 05/05/2018

21/10/2018 – 27/10/2018

07/04/2019 – 13/04/2019

17/11/2019 – 23/11/2019

INTRODUCING PROJECT BASED LEARNING IN THE CLASSROOM

OVERVIEW AND MAIN OBJECTIVES

This course supports education staff to innovate the pedagogical approach in order to enable project-based learning (PBL) and its application in the classroom. This highly interactive and practice-based course aims to provide concrete examples, ideas and tools to inspire and support educators in their lesson planning.

The course explores three key challenges related to the implementation of PBL: how to establish effective collaboration among students, how to facilitate student-driven activities, and finally how to assess PBL in the classroom.

This course aims to provide teachers with the much needed tools and ideas to successfully plan and implement PBL activities in the classroom. The general aim of this course is to foster excellence in education by empowering teachers, trainers, headmasters and other education staff to implement PBL activities while sharing best practices and experiences with fellow participants and trainers throughout all Europe gaining as well a broader understanding of education in Europe.

Thanks to this course the participants will:

- Get acquainted with the key elements and growing trends related to PBL;
- Learn how to use Project planning tools and online databases to design learning activities;
- Learn how to engage students and motivate them to establish effective collaboration and develop problem solving skills as well as their self-esteem;
- Learn how to lead and deliver experiential workshops, simulation activities and interactive projects to foster students entrepreneurial mindsets and leadership characters;
- Get to know case studies that could be used in a real course;
- Exchange good practices and discuss challenges with fellow colleagues and the course trainers.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



CATALOGUE 2018/19
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OUTDOOR EDUCATION: A NEW WAY OF TEACHING AND LEARNING

2018-19 PLANNED SESSIONS

Bologna

30/09/2018 - 06/10/2018

23/06/2019 - 29/06/2019

29/09/2019 - 05/10/2019

OUTDOOR EDUCATION: A NEW WAY OF TEACHING AND LEARNING

OVERVIEW AND MAIN OBJECTIVES

Outdoor education is on the rise in Europe and beyond and there is an emerging trend of integrating outdoor learning activities in formal education and bringing the outdoors inside. Not only does outdoor education help students become in tune with their surroundings and gain an appreciation for the natural world, it also plays an important part in bringing what they learn in the classroom into real life through application and observation and highly contribute to their personal and social development

This course is designed to provide teachers and other education staff with the basic skills and tools to lead a range of group exercises and challenges, problem solving games, experiential activities in the nature, on school sites, in local parks as well as in urban settings. The general aim of this course is to foster excellence and innovation in education by equipping teachers and education staff with the basic knowledge and skills to integrate outdoor education activities in their education programmes.

Thanks to this course participants will:

- Get acquainted the key elements, principles and growing trends related to outdoor education and teaching outside the classroom;
- Learn how to design, plan and deliver inspirational outdoor education activities;
- Experience and practice environmental and outdoor education working methods and approaches;
- Get to know and experiment practical activities and group games that could be used and integrated in a real course;
- Learn how to use outdoor education for personal, social and relational development;
- Exchange best practices and share experiences with teachers and education staff coming throughout Europe.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



CATALOGUE 2018/19
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EFFECTIVE COMMUNICATION AND PUBLIC SPEAKING FOR TEACHERS AND EDUCATION STAFF

2018-19 PLANNED SESSIONS

Bologna

15/07/2018 – 21/057/2018

30/06/2019 – 06/07/2019

Palermo

02/09/2018 – 08/09/2018

04/08/2019 – 10/08/2019

Tenerife

10/03/2018 – 16/03/2018

EFFECTIVE COMMUNICATION AND PUBLIC SPEAKING FOR EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Communication and public speaking skills are crucial for teachers, trainers and education staff. Public speaking is the process of performing a presentation or a speech to a live audience in a structured, deliberate manner in order to inform, influence, or entertain them. As for every process, it can be learned and improved. Meanwhile is true that some people have natural communication skills everyone can and shall work on hi/her public speaking competences. By attending this course participants will practice and master communication and public speaking techniques, learn how to structure effectively a speech or a presentation and how to listen and engage the audience, receive personalized feedback based on your professional and personal needs.

This course aims to improve participants' practical skills in designing and delivering effective public speeches and presentations. The general aim of this course is to foster excellence in education by empowering teachers, trainers,

headmasters and other education staff to communicate more effectively.

Thanks to this course the participants will:

- Acquire knowledge and practical information about public speaking, communication techniques and learning styles;
- Learn how to structure and plan effectively a speech or a presentation and how to listen and engage the audience;
- Have the chance to practice and improve their public speaking and communication skills in a positive and supportive environment;
- Get personalized guidance and feedback on how to communicate more effectively;
- Learn best practices and concrete tips related to delivering effective public speeches and presentations.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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SOFT SKILLS FOR TEACHERS, TRAINERS AND EDUCATION STAFF

2018-19 PLANNED SESSIONS

Bologna

06/05/2018 – 12/05/2018
15/07/2018 – 21/07/2018
28/10/2018 – 03/11/2018
30/06/2019 – 06/07/2019
03/11/2019 – 09/11/2019

Palermo

02/09/2018 – 08/09/2018
04/08/2019 – 10/08/2019

Tenerife

11/03/2018 – 17/03/2018
10/03/2019- 16/03/2019

SOFT SKILLS FOR TEACHERS, TRAINERS AND EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Many studies and research have proven how soft skills are directly linked to success. This is true especially in the education sectors where skills such as communication, language, personal habits, interpersonal skills, managing people, leadership, etc. that characterize relationships with other people are more crucial and relevant than in other sectors. Soft skills contrast to hard skills, which are generally easily quantifiable and measurable, but are not less important than those. By attending this course participants will improve their soft skills such as working in a multicultural environment, managing a team, leadership, conflict management, public speaking, meeting management.

This structured course aims to enable participants to improve their soft skills such as teamworking, working in a multicultural environment, managing a team, leadership, crisis and conflicts management, public speaking and communication, meeting management.

Thanks to this course the participants will:

- Acquire knowledge and tools about teamworking and team management, conflict management, meeting management, public speaking and communication through specific practical learning sessions;
- Improve their practical soft skills through group exercises and tools' simulations;
- Cooperate and learn in international context improving their capacity to communicate in English and teamwork in a multicultural environment;
- Improve their Curriculum Vitae competences and their employability perspectives;
- Exchange best practices and share experiences with participants and staff coming throughout Europe.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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STRESS MANAGEMENT: HOW TO PREVENT AND MANAGE STRESS IN SCHOOLS

2018-19 PLANNED SESSIONS

Bologna

18/02/2018 – 24/02/2018
24/02/2019 – 02/03/2019

Palermo

29/07/2018 – 04/08/2018
28/07/2019 – 03/08/2019

Tenerife

17/03/2019 – 23/03/2019

STRESS MANAGEMENT: HOW TO PREVENT AND MANAGE STRESS IN SCHOOLS

OVERVIEW AND MAIN OBJECTIVES

Distress is a prevalent and costly problem in today's workplace and about one-third of workers report high levels of stress. Excessive work-related stress can have serious consequences both behavioural, physical and psychological. Parents' behaviour, undisciplined students, workplace conflicts and deadlines are all potential causes for distress that teachers shall learn how to manage. Participants will learn how to identify the sources of stress, how to prevent and cope with stressful experiences and how to support students to deal with stress. Through a practical approach participants will acquire concrete methods and will share best practices that enable them to better manage stress in their job as well as in their personal lives.

This course allows participants to improve their ability to prevent and manage the work-related stress from identifying the sources, to prevent to distress and managing stressful situations related to parent-teacher relationship, bullying, undisciplined students, cooperation with colleagues, etc.

Thanks to this course the participants will:

- Learn about the dynamics and characteristics of stress, its causes and its effects;
- Get an insight into their individual patterns of stress response;
- Practice and acquire concrete stress management techniques and tools;
- Learn how to apply stress management tools to typical education situations (i.e. parent-teacher relationship, bullying, ...);
- Learn how to lead simple relaxation and visualization activities to ease students' anxiety;
- Exchange good practices and discuss challenges with fellow colleagues and the course trainers.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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EMOTIONAL INTELLIGENCE AND COACHING SKILLS FOR TEACHERS, SCHOOL AND ADULT EDUCATION STAFF

2018-19 PLANNED SESSIONS

Bologna

03/02/2019 – 09/02/2019

07/07/2019 – 13/07/2019

24/11/2019 – 30/11/2019

EMOTIONAL INTELLIGENCE AND COACHING SKILLS FOR EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Coaching offers a powerful way for you to take a step back, reflect on your practice and find the courage to do things differently and recently we have withstood a trend of schools adopting coaching tools and strategies to foster and improve students' learning process, attainment and emotional intelligence.

In our society, Emotional Intelligence is crucial for both teachers and learners and it is a greater predictor of success and accomplishment than IQ or academic results.

Participating in this course you will discover the power of emotional intelligence, coaching and leading as well as emerging trends to support students in their challenges.

We will practice and master concrete coaching activities, working methods and tools that you will be able to use the day after the course in your school.

Thanks to this course participants will:

- Get acquainted with the key elements and growing trends related to coaching and Emotional Intelligence;
- Develop a greater awareness of the learning process to support teaching methodologies tailored for the students;
- Learn how to enhance their own and their learners Emotional Intelligence;
- Practice and get acquainted with coaching tools and strategies to support and intensify the work on attitude;
- Get insights and concrete ideas on how to manage challenging situations in the school setting (e.g. how to manage lack of motivation, lack of communication, apathy...);
- Exchange best practices and share experiences with teachers and education staff coming throughout Europe.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



CATALOGUE 2018/19
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LEARNERS AND STAFF MOBILITY PROJECTS WITH ERASMUS+

2018-19 PLANNED SESSIONS

Bologna

04/03/2018 - 10/03/2018

03/03/2019 - 09/03/2019

Palermo

26/08/2018 - 01/09/2018

LEARNERS AND STAFF MOBILITY PROJECTS WITH ERASMUS+

OVERVIEW AND MAIN OBJECTIVES

In today's world European funds and programmes are a great opportunity for educational institutions of every kind. Erasmus+, the new programme for Education, Training, Youth and Sport has recorded a budget increase of about the 40% and provides grants for a wide range of actions including the opportunity for learners to undertake work placements abroad and for education staff to attend training courses or teach abroad.

This structured course aims to improve participants' practical skills in the design, management and funding of Erasmus+ projects, notably learning mobility project for learners and staff (Key Action 1). The course covers all the project cycle steps from developing the idea, to finding the right partners, to design a successful project and properly managing and reporting it. The aim of this course is to improve the quality and of Erasmus+ projects in order to foster European integration and excellence in education by empowering education staff to develop and manager learning mobility projects with Erasmus+.

Thanks to this project the participants will:

- Acquire knowledge and practical information about EU policies and the Erasmus plus programme, through specific and project-oriented learning sessions;
- Improve their skills related to the application process through cooperative design and analysis of successful projects;
- Get guidance on the financial, budgeting and contractual aspects through concrete examples and direct evidences;
- Learn best practices related the planning and implementation of the preparatory, visibility, dissemination and follow-up phases through concrete case studies and successful projects;
- Make contacts with individuals and organisations interested in developing Erasmus+ projects through everyday cooperation and specific networking activities.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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INTENSIVE ENGLISH LANGUAGE COURSE FOR EDUCATION STAFF

COURSE ON DEMAND

For this course there are no planned sessions. We organize sessions of both 1 week or 2 weeks based on the needs of the participants. If you're interested in this course please contact us at staff@ifom.info



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INTENSIVE ENGLISH LANGUAGE COURSE FOR EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Considered to be the international language of business, English is the most widely learned second language and an official language of the European Union and of many other world and regional international organisations.

Designed and given by a native English speaker, this course is offered in two standard formats, an intensive 1-week course or a 2-week long course of full English Language immersion. The course is offered in 2 levels, intermediate (for participants with at least a B1 level) and basic (for participants with a low level). Each participant can choose the format and the level preferred.

The intermediate course is ideal for secondary teachers and trainers who teach their subjects in English and seek to further improve their level of English. The basic course is ideal for educational staff with a low level of English, for teachers taking the first steps towards CLIL and for teachers interested in working in a European project in which the working language is English.

Thanks to this course participants will:

- Improve their comprehension of spoken and written English by listening and interacting with native speakers;
- Master English grammar rules from simple to complex structures;
- Distinguish the difference between international business English and English spoken locally;
- Improve their writing skills and learn how to write a resume, cover letter and other styles of writing in English;
- Participate in group projects and thus strengthen their presentation skills in English;
- Be introduced to different English learning methods and tools to help further their language study.

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INTENSIVE ITALIAN LANGUAGE COURSE FOR EDUCATION STAFF

COURSE ON DEMAND

For this course there are no planned sessions. We organize sessions of both 1 week or 2 weeks based on the needs of the participants. If you're interested in this course please contact us at staff@ifom.info



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INTENSIVE ITALIAN LANGUAGE COURSE FOR EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Italian is the fourth most studied language in the world and the Italian culture fascinates every year millions of tourists that decide to spend their holidays in this land rich in culture, music and literature, and professionals who aim to expand their business capacities through the acquisition of an ancient language like Italian.

You will have the chance to participate in an Italian course that will throw you inside the culture of this country and to visit some of the most beautiful cities in Italy.

Designed and given by a native Italian speaker this course is offered in two standard formats, an intensive 1-week course or a 2-week long course of full Italian Language immersion. Each participant can choose the format that best suit his/her needs and the course is tailored to the individual needs of each participant.

Thanks to this course participants will:

- Improve their comprehension of spoken and written Italian by listening and interacting with native speakers;
- Master Italian grammar rules from simple to complex structures;
- Improve their writing skills and learn how to write a resume, cover letter and other styles of writing in Italian;
- Immerse themselves in the culture of Italy, through visits of some of the most beautiful cities of the country, tasting Italian food and experiencing how is to live in Italy;
- Participate in group projects and thus strengthen their presentation skills in Italian;
- Be introduced to different language learning methods and tools to help further their language study.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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INTENSIVE SPANISH LANGUAGE COURSE FOR EDUCATION STAFF

COURSE ON DEMAND

For this course there are no planned sessions. We organize sessions of both 1 week or 2 weeks based on the needs of the participants. If you're interested in this course please contact us at staff@ifom.info

INTENSIVE SPANISH LANGUAGE COURSE FOR EDUCATION STAFF

OVERVIEW AND MAIN OBJECTIVES

Spanish is spoken by about 2/3rds of the world's population. One of the official languages of the EU and the UN, Spanish is one of the mostly widely learned and studied languages. Therefore, there is an increasing demand for Spanish courses that satisfy the needs of a global society and can help professionals to improve their Spanish speaking, listening and writing skills in a short period of time.

Designed and given by a native Spanish speaker this course is offered in two standard formats, an intensive 1-week course or a 2-week long course of full Spanish Language immersion. Each participant can choose the format that best suit his/her needs and the course is tailored to the individual needs of each participant.

This course aims to improve the participants' Spanish competences through the implementation of experiential language-learning methods and practice.

Thanks to this course participants will:

- Improve their comprehension of spoken and written Spanish by listening and interacting with native speakers;
- Master Spanish grammar rules from simple to complex structures;
- Distinguish the difference between Peninsular and Latin-American Spanish;
- Improve their writing skills and learn useful tricks to remembering the accents and punctuation rules;
- Participate in group projects and strengthen their conversation skills in Spanish;
- Be introduced to different language learning methods and tools to help further their independent study.

[CLICK HERE FOR MORE INFO ABOUT THIS COURSE](#)



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